

## Single Member Cabinet Decision

Executive  
Forward Plan  
Reference**E3025****Parking CEO's Replacement HHCT, Bodycams & Radios**

<b>Decision maker/s</b>	Councillor Mark Shelford - Transport and Environment Councillor Charles Gerrish- Finance & Efficiency
<b>The Issue</b>	Refresh of end of life Hand Held Computers Terminals (HHCT), to issue Parking Penalty Charge Notices (PCNs), and body worn cameras and radio equipment essential to ensure H&S of Parking Civil Enforcement Officers (CEOs) by reducing incidents physical and verbal abuse. All equipment is now end of life and this refresh is part of a rolling programme for review.
<b>Decision Date</b>	Not before 10th Feb 2018
<b>The decision</b>	The Cabinet Members agree to fully approve the capital budget as set out below, to enable the replacement Civil Enforcement Officers equipment; <ul style="list-style-type: none"><li>• £50k for the replacement of hand held computer terminals.</li><li>• £25k for the replacement of body worn video cameras.</li><li>• £28k for the replacement of radios.</li></ul>
<b>Rationale for decision</b>	The replacement of the equipment outlined in this report ensures that the Council can fulfil its requirements to manage traffic as outlined within the Traffic Management Act (2014) and issue PCNs where appropriate. This encourages motorist's compliance with parking restrictions and supports the delivery of objectives in the Council's adopted transport policies. The replacement of the CEO equipment is essential for the Wellbeing, Health & Safety of the CEO's and vital for the prevention of contraventions in B&NES.
<b>Financial and budget implications</b>	The capital budget required for each project has been based on indicative pricing following discussions with suppliers and is based on our existing solutions. Maintenance costs for each system are incorporated within existing revenue budgets. This is part of a rolling programme subject to rigorous annual assessment to review the current condition of existing equipment. All procurement and implementation will be managed by the Parking Services team with specialist input from services as required.
<b>Issues considered (these are covered in more detail in the report)</b>	Social Inclusion; Customer Focus; Sustainability; Health & Safety; Other Legal Considerations.
<b>Consultation undertaken</b>	Cabinet colleagues; Other B&NES Services; Section 151 Finance Officer; Monitoring Officer

<b>How consultation was carried out</b>	Consultation was carried out through the circulation of the report and business cases for each item of equipment.
<b>Other options considered</b>	<p>Continue with current equipment and don't replace – This option has been rejected for the following reasons –</p> <p>The current equipment is now unreliable and end of line and due to its daily use and exposure to the weather and increasing number of units is no longer functioning and repairs are not cost effective. This places staff at risk of unable to carry out their job roles, if the service is unable to provide all staff with a fully functional unit, thus reducing income to the Council.</p> <p>Postpone the upgrade for a defined period of time –</p> <p>This option has been rejected for the reasons set out above.</p>
<b>Declaration of interest by Cabinet Member(s) for decision, including any dispensation granted:</b>	<i>The nature of interest and whether interest is a disclosable pecuniary interest or an-other interest, including any conflict of interest, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests). Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of their staff before taking the decision.</i>
<b>Any conflict of interest declared by anyone who is consulted by a Member taking the decision:</b>	No conflict of interest was declared

<b>Signatures of Decision Makers</b>	
<b>Date of Signature</b>	

**Subject to Call-in until 5 Working days have elapsed following publication of the decision**